

Reem Akkeila | University College of Applied Sciences

What is the title of your job?

I am the Head Assistant of the Community Services and Continuing Education Center at the University College of Applied Sciences – UCAS.

Which number of job is your current job?

This may be my fifth or sixth job. I have worked as a teacher assistant in a university, as a teacher in high school, training facilitator and coordinator for many projects with several donors like the World Bank, UNDB, DVV International. This is in addition to being a volunteer and trainer in some local institutions.

What were the most important training choices?

I studied computer engineering for my bachelor degree, which is not so relevant to my current career path. So, I had to pick and participate in some training courses that are specialized in project management and adult education, also in monitoring and evaluation topics.

What is the most relevant knowledge for your job?

My job mainly concentrates on project management. In project management the most relevant knowledge is planning in addition to quality management, time management, human resources management, risk management, monitoring and evaluation and many other fields of knowledge. We concentrate also on cost management, financial management, procurement management for the projects, stakeholder management and some thinks like this. It is very specialized in project management.

What are the main soft skills for your job?

I think the main soft skills related to my work are analytical thinking, critical thinking, communication skills, working with a team and also selfassertiveness.

Which advices would you give to a graduate?

For all the graduates I can say that your life is yours. A changing act is your responsibility. Never say it is late for change. Please don't give up if you didn't achieve all your goals until now. Every moment could be your "go to"-moment, so keep going all the way.

